

DEPARTMENT OF EMERGENCY SERVICES AND PUBLIC PROTECTION  
JOB OPPORTUNITY  
FIRE SERVICE ANALYST

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

**Open To:** Candidates on an examination list.

**Location:** Windsor Locks

**Job Posting No:** 100594

**Salary:** \*\$63,502.00 - \$82,022.00

**Closing Date:** Thursday, May 17, 2012

\* New hires to state employment start at the minimum of the above salary range.

**Eligibility Requirement:**

**Candidates must have applied for and passed the FIRE SERVICE ANALYST exam and be on the current certification list promulgated by the Department of Administrative Services for this classification. State employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer. Applicants will not have the opportunity to take the exam prior to the above closing date to qualify for this particular vacancy.**

**Knowledge, Skills and Abilities:**

Considerable knowledge of modern firefighting procedures and techniques including state fire regulations; considerable knowledge of firefighter qualifications and certifications and National Fire Protection Association (NFPA) Professional Qualification Standards; considerable knowledge of principles and techniques of test item development and administration; interpersonal skills; oral and written communication skills; ability to evaluate practical skills in firefighting techniques.

**General Experience:**

Seven (7) years' experience in education and testing.

**Special Experience:**

One (1) year of the General Experience must have been in test development of firefighting procedures and techniques at the level of Trainer.

**Substitution Allowed:**

1. College training may be substituted for the General Experience on the basis of fifteen (15) semester hours equaling one-half (1/2) year of experience to a maximum of four (4) years for a Bachelor's degree
2. A Master's degree in a closely related field may be substituted for one (1) additional year of the General Experience.

**Special Requirement:**

Incumbents in this class may be required to travel.

**Note:** The filling of this position will be in accordance with reemployment, SEBAC, transfer and promotion employment rules, if applicable.

**Application Instructions:** Interested and qualified candidates who meet the above requirements should submit a resume, cover letter, CT-HR/12 (State Application) & CT-HR/13 (Addendum), and two (2) letters of professional references from current and/or previous supervisors. State employees must submit two most recent performance appraisals in lieu of references by **\*Thursday, May 17, 2012, close of business** to:

**DEPARTMENT OF EMERGENCY SERVICES AND PUBLIC PROTECTION**

**Human Resources**

**1111 Country Club Road**

**Middletown, CT 06457**

**Attn: Charlene S. Puska, HR Specialist**

**Fax (860) 685 – 8356**

\*Incomplete or late application packages will not be considered. Please note that due to the large volume of applications received, we are unable to field phone inquiries and confirm receipt of applications. If faxing your packet; please do not send the original via mail or e-mail.

Interested candidates for employment at the Department of Emergency Services and Public Protection are subject to a detailed background investigation, including a criminal check, federal and reference checks. Selection for employment is contingent upon satisfactory completion of the background investigation.

**The State of Connecticut is an equal opportunity/affirmative action employer.**